

CONFERENCE REGULATIONS

7th International Symposium on Surface Imaging/Spectroscopy at the Solid/Liquid Interface (ISSIS2024) June 5th–7th, 2024

(„Regulations”)

§ 1

Date and duration

1. These Regulations define the rights and obligations of participants of the 7th International Symposium on Surface Imaging/Spectroscopy at the Solid/Liquid Interface (ISSIS2024) Conference (hereinafter referred to as the “Conference”), scheduled to take place from June 5th to June 7th, 2024, on-site at the Faculty of Chemistry, Jagiellonian University, Krakow (Gronostajowa 2).
2. The Organizer of the Conference is Jagiellonian University, Faculty of Chemistry, located at Gołębia 24, 31-007 Krakow and Jerzy Haber Institute of Catalysis and Surface Chemistry Polish Academy of Sciences, located at Niezapominajek 8, 30-239 Krakow (hereinafter referred to as the "Organizer").
3. The Scientific Committee appointed by the Organizer (hereinafter referred to as the "Scientific Committee") oversees the scientific aspects of the Conference.
4. A participant of the Conference is any adult individual with legal capacity who, no later than May 15th, 2024, has expressed the intention to participate in the Conference as outlined in § 2 of the Regulations, and has accepted the participation rules specified in the Regulations (hereinafter referred to as the "Participant").
5. The Regulations are made available to Participants on the Conference website <https://issis>. (hereinafter referred to as the "Conference Website"), in both Polish and English versions, allowing for downloading.
6. The Organizer reserves the right to amend the Regulations due to changes in universally applicable legal regulations and the need to adapt the Regulations to such changes. This includes adjusting the Conference format to comply with restrictions, orders, and prohibitions related to the introduction of a pandemic state. The amendment to the Regulations will come into effect within 7 days of its publication on the Conference Website. Regarding Participants who accepted the Regulations before the amendment, the change will take effect within 7 days of being notified of the amendment via email, unless they express objection to the change within the specified period.
7. The Organizer reserves the right to amend the Regulations in cases where the changes do not adversely affect the rights of Participants or involve correcting obvious typographical errors and editorial mistakes. In such cases, the amendment may come into effect within a period shorter than 7 days but not shorter than 3 days from notifying Participants of the change via email, provided they do not express objection within the specified period.
8. The Organizer reserves the right to change the date and format of the Conference in situations where holding it on the specified date and in the specified format becomes impossible or excessively difficult due to reasons beyond the Organizer's control. This may include restrictions, orders, and prohibitions related to the introduction of a pandemic state. Any changes to the date or/and format of the Conference will be promptly announced on the Conference Website.

9. The Organizer reserves the right to make changes to the Conference program, including changes to the schedule and sequence of presentations. In the event of any changes, the Organizer will promptly inform Participants on the Conference Website. Changes to the Conference program do not constitute an amendment to the Regulations.

§ 2

Registration of participation in the Conference

1. Participation in the Conference is subject to a fee and requires prior registration through the registration form (hereinafter referred to as the "Form") available on the Conference Website. In the Form, individuals wishing to participate in the Conference will be required to provide the following information: title, first and last name, email address, affiliation, unit address, information about being a member of the International Society of Electrochemistry, preferred diet, and willingness to participate in the banquet.
2. Detailed information on the registration process for Conference participation, registration deadlines, the amount of the Registration Fee (hereinafter referred to as the "Fee"), and the method of payment are provided on the Conference Website.
3. In the event of withdrawal from participation in the Conference, the Participant is obligated to promptly inform the Organizer by sending relevant information to the email address: issis2024@uj.edu.pl. The Organizer will refund the Fee to a Participant who resigns from participation in the Conference by April 30th, 2024 in the manner referred to in this section (bank fees are not refundable). The Organizer will refund 80% of the Fee to a Participant who resigns from participation in the Conference by May 10th, 2024, in the manner referred to in this section (bank fees are not refundable). Resignation from participation in the Conference made after May 10th, 2024 will result in no refund of the Fee paid by the Participant. Refunds of fees will be made by the Organizer after the end of the Conference.
4. Through the Form, Participants can express their interest in participating in accompanying events of the Conference, i.e. the banquet to be held on June 6th, 2024 (hereinafter referred to as the "Banquet"). Detailed information regarding the time and location of the Banquet will be provided on the Conference Website.
5. The Organizer is not responsible for the Participant providing incorrect or false data when registering for the Conference.
6. The Conference can accommodate a maximum of 120 participants, and the Banquet can accommodate a maximum of 120 participants (hereinafter referred to as "Banquet Participants").
7. The Scientific Committee of the Conference decides on the acceptance of the application for participation in the Conference on the basis of the submitted abstracts, taking into account the substantive criteria referred to in § 5 section 4 of the Regulations. All persons who have obtained the status of Participant and who, at the stage of registering for participation in the Conference using the Form, expressed their willingness to participate in the Banquet are entitled to participate in the Banquet. The person who registered to participate in the Conference will receive an e-mail from the Organizer with information about whether or not he or she has been qualified to participate in the Conference.
8. The Participant confirms that he or she has read the Regulations and accepts the provisions of the Regulations, which is tantamount to granting by the Participant the permits, licenses and authorizations referred to in the Regulations, and also constitutes an obligation to pay the Fee. Registration of participation in the Conference is made when the Participant's data is

completed in the content of the Form and the Participant sends it together with the consents referred to in § 5-7 of the Regulations using the registration system located on the Conference Website.

9. Participants secure their place in the Conference and/or Banquet upon receiving a registration confirmation after payment of the Fee.

§ 3

General Rules of Participation in the Conference

1. During the Conference, lectures will be presented (hereinafter referred to as "Lectures") and a poster session will be held during which posters will be exhibited (hereinafter referred to as "Posters"). The conference will be held in English. Detailed information and the exact conference program are available on the Conference Website.
2. After the end of the Lecture, the Participant may express will to ask questions by raising hand. The Organizer, taking into account the planned duration of the Lectures as well as the Conference schedule, will decide on the number of questions asked.
3. The course of the Conference will not be recorded by the Organizer, neither with the use of image, nor sound and image recording devices.
4. When making conference materials available to Participants (hereinafter referred to as "Conference Materials"), the Conference Organizer pays particular attention to the need for Participants to respect intellectual property rights. Participants undertake to use the Conference Materials made available to them by the Organizer only for their own personal use. Modifying, copying, transmitting, publicly reproducing and any use of these Conference Materials for commercial purposes requires the prior written consent of the Organizer or another authorized entity. Participants are fully liable for any damage resulting from their behavior contrary to the above reservation.
5. Participants accept the established rules of the Conference and its program and commit not to change them or disrupt the course of the Conference. The Organizer has the right to exclude from participation in the Conference Participants who violate the provisions of the Regulations, in particular:
 - a) disrupt the course of the Conference;
 - b) undertake actions that are unlawful, contrary to good practices or detrimental to the legitimate interests of third parties;
 - c) take actions aimed at circumventing or indicating an attempt to circumvent the Regulations or the rules of holding the Conference;
 - d) take actions that violate the legitimate interests of the Organizer or damage its reputation.

§ 4

Rights and obligations of Participants and Banquet Participants

1. Upon arrival at the Conference venue, Participant is obliged to confirm his/her personal participation in the Conference at the reception desk in the main hall of the Faculty of Chemistry of the Jagiellonian University (ul. Gronostajowa 2).
2. Conference Participants and Banquet Participants are obliged to comply with the safety rules, occupational health and safety rules and fire protection regulations applicable at the Conference and/or Banquet venues.

3. The Organizer is not responsible for items left or lost during the Conference and/or Banquet, including items left in clothing, backpacks/purses/suitcases, and other publicly accessible areas within the Conference venue, Jagiellonian University, and the location of the Banquet.
4. In the event of a Participant disturbing public order and order, the Conference staff is authorized to:
 - a) requesting the Participant to behave appropriately;
 - b) request that the Participant leave the Conference premises,
 - c) calling the appropriate services in a situation where the Participant's behavior qualifies for such intervention, in particular when it poses a threat to other Participants or the Conference staff or the Organizer's property.
5. The Organizer is not responsible for incidents resulting from participants not complying with the Regulations, not following the Organizer's recommendations, or disregarding instructions from the Conference staff and security services.
6. To ensure safety at the Conference venue, the Organizer may utilize monitoring covering the entire Conference area and its specific sections. The rules for the Organizer's use of monitoring are outlined in the decree No. 34 of the Rector of Jagiellonian University dated May 16, 2019, regarding the Regulations of Video Monitoring at Jagiellonian University, available in the Public Information Bulletin of Jagiellonian University.
7. If a threat to the life and health of Participants is noticed, the Participant is obliged to immediately inform the Conference staff.

§ 5

Presentations

1. By registering participation in the Conference via the Form, the Participant may notify the Organizer of his or her willingness to deliver a Lecture or present a Poster. Applications for those willing to deliver a Lecture are accepted until April 30th, 2024, 11:59 p.m. Applications for poster presentations are accepted until May 15th, 2024, 11:59 p.m.
2. The Participant who has expressed the will to deliver the Lecture will, no later than April 30th, 2024, at 11:59 p.m., send the Organizer an abstract of the Lecture intended to be delivered during the Conference via e-mail to the following address: issis2024@uj.edu.pl, in the form of a digital text file (hereinafter referred to as the "Abstract"). No later than May 7th, 2024, the Scientific Committee will select speakers (hereinafter referred to as "Speakers") based on the submitted Abstracts, and will immediately inform the Participants whose Abstracts have been qualified about the positive result of this qualification by sending them a return e-mail no later than on May 7th, 2024. Further contact to determine the details of the Speaker's speech will take place in the manner agreed upon by the Speaker with the Organizer.
3. The Participant who has expressed the will to present the Poster will, no later than May 15th, 2024, at 11:59 p.m., send the Organizer an abstract of the Poster intended to be delivered during the Conference via e-mail to the following address: issis2024@uj.edu.pl, in the form of a digital text file (hereinafter referred to as the "Abstract"). No later than May 20th, 2024, the Scientific Committee will select presenters (hereinafter referred to as "Presenters") based on the submitted Abstracts, and will immediately inform the Participants whose Abstracts have been qualified about the positive result of this qualification by sending them a return e-mail no later than on May 20th, 2024. Further contact to determine the details of the Presenter's presentation will take place in the manner agreed upon by the Presenter with the Organizer.

4. When making the decisions referred to in sections 2 and 3 above, the Scientific Committee is guided by its own discretion and the need to ensure a high scientific level and thematic diversity of the Conference. The decision of the Scientific Committee is final and does not require justification; participants cannot appeal against it.
5. The Participant's actions under sections 1-4 above constitute granting the Organizer an exclusive, temporally, territorially, quantitatively, and qualitatively unlimited license to use the Abstract, within the scope and in the fields of exploitation mentioned in § 6 sections 6-7 of the Regulations, with the right to sublicense to third parties on terms analogous to the scope of the license, for the purpose of deciding on the qualification of the Participant as a Speaker/Presenter, preparation, organization, conduct, and settlement of the Conference, development of Conference Materials, including a book of abstracts, which will be posted in electronic form on the Conference Website. The provisions of § 6 sections 1-3 of the Regulations apply accordingly to the Abstract.
6. Delivering a Lecture/ presenting a Poster and granting the Organizer permissions, authorizations, and licenses mentioned in § 5-7 of the Regulations, for the use of the Abstract, Lecture/ Poster, in the scope and on all specified fields of exploitation, is free of charge and for the statutory purposes of the Organizer, subject to separate agreements concluded with the Speaker/ Presenter.
7. Granting the Organizer the permits, licenses and authorizations referred to in § 5-7 of the Regulations is voluntary, but necessary to present the Lecture or Poster.

§ 6 Copyright

1. The Speaker/ Presenter is fully responsible for the form and content of the Lecture/ Poster.
2. The Speaker/Reporter undertakes to develop and present his/her own Lecture/Poster and guarantees that the Lecture/Poster will not violate the rights and personal rights of third parties and will not contain any statements or views inciting hatred or discrimination against any person on racial, cultural or ethnic grounds, religious, ideological or gender-based. Moreover, it is unacceptable to promote ideology and symbolism related to totalitarian regimes in the content of the Lecture/Poster, as well as to present other topics prohibited by generally applicable regulations or to harm the good name of the Organizer.
3. If any part of the Lecture/Poster constitutes legally protected elements to which the Speaker/Presenter is not entitled, the Speaker/Presenter guarantees that he/she is entitled to use them to the extent necessary to deliver the Lecture/present the Poster and grant the Organizer a license with the right to the sublicense referred to in this paragraph, without the need for the Organizer to obtain additional consents and permits.
4. Upon starting to deliver the Lecture, the Speaker grants each Organizer a non-exclusive license to use the Lecture in the scope of public delivery of the Lecture by the Speaker at the place and during the Conference, in combination with legally protected works and elements freely selected by the Organizer, including Lectures of other Speakers, image and sound.
5. Upon presenting the Poster, the Presenter grants each Organizer a non-exclusive license to use the Poster in the scope of public presentation of the Poster by the Presenter at the place and during the Conference, in combination with legally protected works and elements freely selected by the Organizer, including Posters of other Presenters, image and sound.
6. The Speaker/Presenter grants each Organizer a non-exclusive license, unlimited in time and territory, in quantity and quality, with the right to grant sublicenses with a scope analogous to the license, to use the Abstract - in whole or in part, alone or in combination with legally

protected elements voluntarily selected by the Organizer, including Conference materials in the following fields of use:

- a. recording and reproducing the Abstract - producing copies of the Abstract using all available techniques, including printing, reprographic, magnetic recording and digital techniques (including DVD, magneto-optical media);
 - b. permanent or temporary reproduction of the Abstract in whole or in part by any means and in any form;
 - c. in the scope of dissemination of the Abstract - public performance, exhibition, display, reproduction, broadcasting and rebroadcasting, as well as making the Abstract publicly available in such a way that everyone can have access to it in a place and at a time of their choosing, using all available techniques, including use on the Internet, Intranet and other computer networks, posting and modifying the Abstract on websites, in social networking sites, broadcasting the Abstract using a multimedia and ICT network, modifying the Abstract enabling the creation of navigation on websites, making it publicly available at publicly accessible exhibitions or expositions;
 - d. in the scope of trading the original or the copies on which the Abstract was recorded - placing on the market, lending or renting the original or copies;
 - e. creating and disseminating derivative works of the Abstract, including further projects/materials based on the Abstract or its individual elements, including the development of different graphic, color versions or visual or spatial formats of the Abstract and using such derivative works to the extent and in all fields of exploitations specified in this paragraph;
 - f. rebroadcasting, disseminating in the press, on the Internet, on large-format posters and in any other forms of promotion or advertising;
 - g. modifying the Abstract in whole or in part and preparing its adaptations in whole or in part, including, among others: the right to correct, modify and change the entire Abstract or its individual elements;
 - h. the right to freely use and exploit the Abstract and its individual elements, including the use of the Abstract and its individual elements for advertising, promotional, office purposes, marking of goods, products, services, including their use as registered or unregistered trademarks, logos or their elements, use as the name/company name of an enterprise, entrepreneur or business activity, use of the Abstract and its individual elements in the advertising and promotion of the Organizer or the University's activities in the country and abroad.
7. The license also includes the right to exercise dependent rights to the Abstract by the Organizer and persons acting on its behalf in all fields of exploitation referred to in section 6 above, including in particular the right to make changes to the Abstract and prepare its adaptations, use and dispose of derivative works and the right to allow third parties to exercise derivative copyrights to the Abstract with a scope analogous to that used by the Organizer.
8. The Speaker/Presenter undertakes not to exercise any personal rights to the Lecture/Poster/Abstract against the Organizer and entities authorized by him, in particular the right to inviolability of the content and form of the Lecture/Poster/Abstract and its reliable use, to decide on the first disclosure of the Lecture/Poster/Abstract to the audience, supervision over the use of the Lecture/Poster/Abstract and deciding on the method of marking the author of the Lecture/Poster/Abstract, with the reservation that the Organizer, at the request of the Speaker/Presenter and as far as possible, is obliged to respect the wish of the Speaker/Presenter regarding mark him as the person presenting the Lecture/Poster/Abstract.

9. In the event that third parties submit claims against the Organizer and/or entities acting on its behalf and/or entities authorized by it to use the Lecture and/or Poster and/or Abstract (hereinafter referred to as "Authorized Entities") related to with the Lecture and/or Poster and/or Abstract or their individual elements, Speaker/Presenter:
 - a. will release the Organizer and/or Authorized Entities from the aforementioned claims, to the extent to which it was obliged to acquire from third parties rights to legally protected elements of the Lecture and/or Poster and/or Abstract, including economic and related copyrights to them and their individual elements, authorization to exercise dependent rights and to obtain from them the permits and authorizations referred to in this paragraph and in § 5 of the Regulations;
 - b. will be fully liable for any damages incurred by the Organizer and/or Authorized Entities as a result of the claims referred to above, including primarily, but not exclusively, damages related to the claim for compensation for unlawful use of the Lecture/Poster and/or Abstract or unlawful use of their individual elements.

§ 7 Processing of Personal Data

In accordance with Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27th April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter "GDPR"), Jagiellonian University informs that:

1. The administrator of the Participant's personal data is:
 - a) Jagiellonian University, ul. Gołębia 24, 31-007 Krakow, represented by the Rector of the University. Jagiellonian University has appointed a Data Protection Officer, ul. Czapskich 4, 31-110 Krakow. Contact with the Data Protection Officer is possible via email: iod@uj.edu.pl or by phone at +48 12 663 12 25 – on weekdays, from 8:00 to 15:00.
 - b) Jerzy Haber Institute of Catalysis and Surface Chemistry Polish Academy of Sciences, represented by the Director of the Institute. The Institute has appointed a Data Protection Officer. Contact with the Data Protection Officer is possible via email: iod.r.andrzejewski@szkoleniaprawnicze.com.pl or by phone 504 976 690.
2. Participant's personal data will be processed:
 - a) by both co-administrators in order to perform the contract, the subject of which is participation in the 7th International Symposium on Surface Imaging/Spectroscopy at the Solid/Liquid Interface (ISSIS2024), as well as for the purpose of registering participation in the Conference, accepting applications from Participants ready to deliver a Lecture and/or presenting a Poster, i.e. based on the Article 6 section 1it. b GDPR, based on the contract concluded by accepting the Regulations. Conference, organized on June 5th-7th, 2024 by the Faculty of Chemistry of the Jagiellonian University and the Jerzy Haber Institute of Catalysis and Surface Chemistry of the Polish Academy of Sciences, will be held on-site;
 - b) ensuring the security of the Conference in accordance with the applicable CCTV regulations at <https://bip.uj.edu.pl/> and the information obligation regarding the processing of images in CCTV available at <https://iod.uj.edu.pl/monitoring-wizyjny>, based on Article 6(1)(e) GDPR – regarding data from CCTV monitoring.
3. Providing personal data by the Participant is necessary to conclude the agreement, participate in the Conference, prepare the Abstract, and deliver the Lecture and/or present the Poster.

4. Participant's personal data may be disclosed to entities authorized to receive them under applicable law.
5. Recipients of the Participant's personal data include entities providing IT and organizational support in organizing the Conference.
6. Participant's personal data will not be transferred to third countries (outside the European Economic Area) or international organizations.
7. Participant's personal data will be stored for the duration of the Conference organization and until the final settlement and closure of the Conference, as well as until the expiry of claims arising from the execution of the agreement referred to in point 2 a. Monitoring data will be stored for three months.
8. Personal data provided by the Participant in the Registration Form will not be disclosed to third parties.
9. If the Participant expressed his/her willingness to deliver a Lecture or present a Poster, his/her personal data voluntarily indicated in the content of the Lecture/Poster will be processed for information and documentation purposes.
10. The participant has the right to: obtain information about the processing of personal data and rights pursuant to the GDPR, access to the content of his or her data and modify it, as well as the right to delete personal data from the administrator's files (unless further processing is necessary to fulfill a legal obligation or in order to establish, pursue or defend claims), and the right to limit processing, transfer data, object to processing - in the cases and under the conditions specified in the GDPR.
11. The Participant's personal data will not be subject to automated decision-making or profiling.
12. The Participant has the right to lodge a complaint with the President of the Office for Personal Data Protection if they believe that the processing of their personal data violates the provisions of GDPR.

§ 8

Final Provisions

1. This Regulation is made available to Conference Participants on the Conference Website and becomes effective on the day of its publication on the aforementioned website.
2. In the event of the Conference being cancelled, the Organizer will promptly inform participants on the Conference Website. The Organizer shall not be obliged to provide any compensation or damages to Participants and Speakers, nor to refund any costs incurred for participating in the Event, except for the refund of the Fee.
3. The law applicable to the contract of participation in the Conference concluded by accepting the Regulations is Polish law. In matters not regulated by the Regulations, generally applicable provisions of Polish law shall apply.
4. All disputes will be subject to the jurisdiction of Polish courts of general jurisdiction.
5. The Regulations have been prepared in two language versions - Polish and English; in case of any doubts regarding interpretation, the Polish version applies.